

# Mill Bay Waterworks District

MBWD Regular Board Meeting Minutes

November 8, 2022

2:00 pm (at Mill Bay Community League Hall)

In attendance: Brian Young (Chairman), Brook Adams (Trustee), David Crowe (Trustee), Paul Carver (District Manager).

Absent: Johanna Morrow (Trustee), Austin Tokarek (Trustee), David Martin (MBWD Operator), Jonathan Musser (MBWD Engineer).

The meeting was called to order at 2:06 pm.

## 1. Acknowledgment of the Land

Chairman Brian Young acknowledged that we are meeting on the unceded lands of the Hul'q'umi'num speaking peoples and do so with gratitude for their care and sustenance of the land for centuries.

## 2. Adoption of Agenda

**MOTION: 2022-68** Moved by Trustee Adams, seconded by Trustee Crowe

THAT the November 8, 2022, Agenda for the Regular Board Meeting be adopted.

**CARRIED**

## 3. Minutes

3.1 Regular Board Meeting Minutes October 11, 2022

**MOTION: 2022-69** Moved by Trustee Crowe, seconded by Trustee Adams

THAT the minutes from the October 11, 2022, Regular Board Meeting be adopted.

**CARRIED**

## 4. Reports

4.1 Operator's Report was presented.

4.2 Engineering Report was presented.

4.3 District Manager's Report was presented and discussed.

## 5. Developments

5.1 Malahat Properties

- Project update was provided in Manager's Report.

5.2 Ocean Terrace

- Project update was provided in Manager's Report.

5.3 Frayne Road/Partridge Road/Highway #1

- Project update was provided in Manager's Report.

**6. Other Business**

**6.1 Brentwood College Lashburn Road Privatization**

- Project update was provided in Manager's Report.

**6.2 Letter 616 Tercel Court**

- The owner of 616 Tercel Court spoke to her letter. The board thanked her and advised they will take her statement and letter into consideration when the matter is discussed at the in-camera session to follow.

**6.3 Strategic Plan (2023 – 2025)**

**MOTION: 2022-70** Moved by Trustee Crowe, seconded by Trustee Adams  
THAT the Strategic Plan (2023-2025) be approved.

**CARRIED**

**7. Correspondence – None**

**8. Financials**

**8.1 Accounts Payable (October 2022)**

**MOTION: 2022-71** Moved by Trustee Adams, seconded by Trustee Crowe  
THAT the Accounts Payable for October 2022 in the amount of \$37,513.56 be approved.

**CARRIED**

**8.2 Bank Balances – Banks balances were provided in Managers Report**

**8.3 Investment Balances – Investment balances were provided in Manager's Report**

**9. Adjournment**

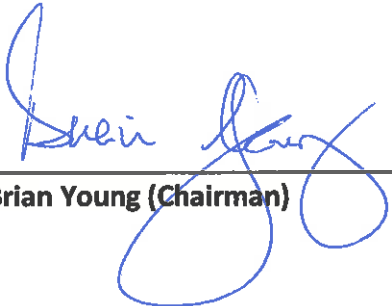
**MOTION: 2022-72** Moved by Trustee Crowe  
THAT the Regular Board Meeting for October 11, 2022, be adjourned.

**CARRIED**

**Adjourned 3:50 pm.**

**Next Regular Board Meeting December 13, 2022, at the Mill Bay Community Hall Board Room.**

**Recorded by Paul Carver, District Manager**

  
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**Brian Young (Chairman)**

  
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**Paul Carver (District Manager)**